

Undergraduate Admissions

Office of Undergraduate Admissions

Campus Address and Phone:

Address: 219 Student Union, Stillwater, OK 74078-1035

Phone: 405-744-5358 or 1-800-233-5019 ext. 1

Website: admissions.okstate.edu (<http://admissions.okstate.edu>)

E-mail: admissions@okstate.edu

Application Procedure

- **When to Apply.** Incoming freshmen may begin the application process at Oklahoma State University beginning July 1 once they have completed their junior year in high school and have an official six-semester transcript. Oklahoma State University's priority scholarship deadline for students who plan to enroll in the summer or fall semester are:
 - November 1: Early Opportunity Scholarship Deadline
 - February 1: Priority Scholarship Deadline
 - July 1: Final Scholarship Deadline

The priority scholarship deadline for students planning to enroll in the spring semester is October 15.

- **How to Apply.** Students can apply online via the Undergraduate Admissions website or apply in person at the Office of Undergraduate Admissions. OSU requires a non-refundable application fee of \$40 or application fee waiver for domestic students. Official transcripts and test scores are also required before an admission decision can be determined.
- **Freshman.** For the purpose of determining admission, a freshman student is one who has earned no more than six hours of college level credit after graduation from high school. (This excludes credits earned concurrently with high school enrollment and credit earned by examination.)
- **Concurrent.** For the purpose of determining admission, a concurrent student is one who is currently enrolled as a high school junior or senior and is interested in earning college coursework during their junior or senior year of high school.
- **Transfer.** For the purpose of determining admission, a transfer student is one who has earned seven or more semester hours of college-level credit after graduation from high school.
- **Readmission.** A student who has attended OSU, but was not enrolled during the immediate past semester (except the summer session), must submit an updated Application for Admission/Scholarship and a current application fee or waiver. A student who has enrolled in another college or university since last attending OSU must submit a transcript from each institution, an updated Application for Admission/Scholarship and a current application fee or waiver. Admission status will be determined after an evaluation of all previous work has occurred.
- **Returning from Military Leave of Absence.** A returning service member whose enrollment was interrupted due to service obligations must submit an updated Application for Admission/Scholarship if they have not enrolled at OSU for a period of five years or more. A returning service member whose enrollment was interrupted for less than five years due to service obligations should contact the Office of the Registrar and submit the Military Leave of Absence and Intent to Return from Military Leave of Absence forms. Returning service members must submit confirmation of military service orders

that necessitated absence from the university in order to receive an application fee waiver.

Freshman Admission Requirements

For purposes of admission, a freshman student is one who has earned no more than six hours of college level credit after graduation from high school. (This excludes credits earned concurrently with high school enrollment and credit earned by examination)

To be admitted in good standing a student must graduate from an accredited high school or have earned a General Education Diploma (GED) and meet both the performance and curricular requirements listed below. (Accredited high schools are those fully accredited by one of the six regional associations of schools and colleges or by the individual state department of education.)

Performance Requirements

To be admitted in good standing, a student must satisfy at least one of the following performance standards and all of the curricular requirements listed below.

1. Achieve a four-year high school unweighted GPA of 3.00 or higher (on an unweighted 4.00 grading scale; GPA is an unweighted average of all grades "A" equating to 4.00 and "D" equating to 1.00 taken 9th through 12th grades), and rank scholastically among the top one-third (33.3%) of their graduating class, or
2. Achieve a GPA of 3.00 or higher (on a 4.00 grading scale standard weighting (1.0) to The College Board's Advanced Placement courses and the International Baccalaureate higher-level courses) in the required 15 core high school courses (see Curricular Requirements listed below) and attain either an ACT composite score of 21 or higher or a total SAT score of 980 or higher, or SAT score 1060, or
3. Attain an ACT composite score of 24 or higher or a total SAT of 1160 or higher.
4. Achieve a GPA of 3.00 or higher (on a 4.00 grading scale standard weighting (1.0) to The College Board's Advanced Placement courses and the International Baccalaureate higher-level courses) in the required 15 core high school courses OR attain either an ACT composite score of 22 or higher OR a total SAT score of 1100 and answers to the application questions.

SAT total score is the combination of Critical Reading and Math sections only.

SAT scores indicated here represent tests taken on or after the National March 2016 test.

ACT composite is the Final Composite Score or Superscore as calculated and reported by ACT.

Curricular Requirements

All students must complete the following curricular requirements for admission:

Subjects	Years
English (grammar, composition & literature)	4
Mathematics (algebra I & above)	3

History & Citizenship (American history required, plus additional units from economics, geography, government, history, or non-Western culture)	3
Laboratory Science	3
Other (from any of the above or foreign language or computer science)	2

In addition to the above requirements, it is recommended that students also complete the following additional courses:

Subjects	Years
Fine arts (music, art, or drama); Speech	additional 2
Lab science	additional 1
Mathematics	additional 1

Students who have earned any hours of college-level credit must also meet university retention standards to be admitted in good standing (see "Retention Standards" in Transfer Admission).

Curricular Deficiencies and Remediation

Students must 'place' into college-level course work in the areas of English, math, reading, and science through appropriate placement testing. The appropriate ACT or SAT scores may be used for placement in science courses. The predicted grade index, which is a regression equation that uses items from students' high school transcripts, may also be used to place students into English, reading or science courses. The OSU Math Placement exam is used for placement in math courses. Secondary testing for placement purposes is available through the College Board's ACCUPLACER exams. For additional information visit placement.okstate.edu (<http://placement.okstate.edu>) or contact University Assessment and Testing at 405-744-5958.

Unit of Credit

The unit of credit at Oklahoma State University is the semester hour. Credit hours earned at colleges or universities on the quarter-hour system will be multiplied by two-thirds to produce the semester-hour equivalent (i.e., one quarter-hour equals two-thirds of a semester hour; or a 5-hour quarter course equals 3.34 hours in semester credit). All other credit-hour systems listed on other college transcripts will be researched and converted to semester-hour equivalents.

English Proficiency Requirement

All new applicants for undergraduate study for whom English is a second language are required to show proficiency by achieving the following minimum scores on either the Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS) exams. Scores over two years old by the beginning of the term students wish to enter are not acceptable unless they have been attending school in the U.S. since the test date.

- 500 for a paper-based TOEFL or
- 61 for internet based TOEFL or
- 5.5 for an IELTS exam

When requesting ETS send official score reports to Oklahoma State University, please use the ETS institution code, 6546, for OSU and department code, 00.

In extraordinary and deserving cases, the President or the President's designee may admit a student who fails to meet the above requirements. In these situations, the applicant must have demonstrated proficiency in the English language prior to admission. For further details, contact the Office of Undergraduate Admissions.

Special Freshman Admission Programs

Alternative Admission

Students whose high school achievement is below the standards specified in the performance requirements may be eligible for admission under the Alternative Admission Program. Space is limited and only those applicants showing the best promise of academic success, consistent with OSU's enrollment goals and objectives, will be admitted.

Adult Admission

Adults 21 years of age or older or individuals on active military duty may be admitted after careful consideration is given to determine the probability of academic success of the student. It is the opinion of Oklahoma State University that factors such as maturity of the individual, job skills and life experiences, motivation, ability to benefit, and access to educational programs should be considered in addition to past academic achievement in determining probability of academic success. To be eligible for adult admission consideration, individuals must participate in either the ACT Assessment or the SAT admission test.

Summer Provisional Admission

Individuals not meeting requirements for admission under another category may be eligible for enrollment in the summer session immediately following high school graduation. Students must have graduated from high school or have earned the GED, meet all 15 curricular requirements, and meet at least one of the following: HS GPA greater than or equal to 2.5 or ACT composite greater than or equal to 18 or SAT total score greater than or equal to 850.

Students must also "place" into college-level coursework in the areas of English, math, reading and science. See Curricular Deficiencies and Remediation on previous page.

Opportunity Admission Program

Students who have not graduated from high school but whose composite score on the ACT or combined verbal and mathematics scores on the SAT places them at the 99th percentile, may apply for full admission. Admissibility will depend on test scores, evaluation of maturity level, and whether the experience will be in the best interest of the student, both intellectually and socially.

Home Study or Unaccredited High Schools

An individual who is a graduate of a private, parochial, or other non-public high school which is not accredited by a recognized accrediting agency is eligible for admission to the University if:

1. The student has graduated from high school or a home study program, and
2. The student has attained an ACT composite score of 24 or higher, or a total SAT composite score of 1090 or higher, or a total SAT-R composite score of 1160 or higher, and

- The student has satisfied the high school curricular requirements as certified by the school official or, if home study, the parent.

Correspondence Study Enrollment

Admission to the University is not required for enrollment in correspondence study courses. However, academic credit for these courses will not be applicable toward a degree until the student has been formally admitted to the University and has secured the approval of the appropriate academic officer for such credit.

Non-Degree Option

Students who wish to enroll in courses without intending to pursue a degree may be permitted to enroll in up to nine credit hours without satisfying admission requirements. If a student wishes to enroll in additional coursework (over the nine hours allowed) he or she will be required to satisfy admission requirements. Enrollment for this program opens two weeks prior to classes beginning.

High School Concurrent Enrollment

- A senior or junior student enrolled in an accredited Oklahoma high school may, if he or she meets the requirements below, be admitted provisionally as a special student.
 - Achieve a current cumulative high school grade-point average of 3.00 or higher (on an unweighted 4.00 grading scale; GPA is an unweighted average of all grades "A" equating to 4.00 and "D" equating to 1.00 taken 9th through 12th grades), and rank scholastically among the top one-third (33.3%) of their graduating class, or
 - Attain a Pre-ACT (10th Grade) composite score of 24 or higher or a total PSAT/NMSQT score of 1160 or higher, or
 - Attain an ACT composite score of 24 or higher or a total SAT score of 1160 or higher, and
 - Be eligible to complete requirements for graduation from high school (including curricular requirements for college admission) no later than the spring of the senior year, as attested by the high school principal. Students must also provide written permission from their counselor, principal and from their parents or legal guardian.
- A student receiving high school-level instruction at home or from an unaccredited high school may be admitted provisionally as a special student if he or she has completed enough high school coursework to be equivalent to an individual who is classified as a junior or senior at an accredited high school.

SAT total score is the combination of Critical Reading and Math sections only.

SAT scores indicated here represent tests taken on or after the National March 2016 test.

ACT composite is the Final Composite Score or Superscore as calculated and reported by ACT.

A high school student admitted as a concurrent student may enroll in a combined number of high school and college courses per semester not to exceed a full-time college workload of 19 semester credit hours. For purposes of calculating workload, one high school credit course is equivalent to three semester credit hours of college work.

A student may enroll in a maximum of nine semester credit hours during a summer session or term at a college or university of the State System without the necessity of being concurrently enrolled in high school classes during the summer term. For purposes of calculating workload,

one-half high school unit shall be equivalent to three semester credit hours of college work.

For calculation of work load for students in "blocked" courses, contact the Office of Undergraduate Admissions.

A student who is otherwise eligible under this policy may enroll in a maximum of nine semester credit hours during a summer session, without the necessity of being concurrently enrolled in high school classes during the summer term. The completion of the high school curricular requirements shall not be required of concurrently enrolled high school students for purposes of admission. However, students may only enroll in curricular areas where they have met the assessment requirements for college placement. Concurrently admitted high school students will not be allowed to enroll in any zero-level courses designed to remove high school deficiencies.

To help ensure that a student possesses the skills necessary to be successful in college, he or she must obtain a 19 ACT subject score(s) in science reasoning, mathematics, and/or English to enroll in course work in the respective subject area(s). The student must score 19 or higher in reading to enroll in any other collegiate course(s) outside the subjects of science, mathematics and English.

Once a student is concurrently enrolled at OSU he or she may continue enrollment, provided that during the concurrent enrollment period the student achieves a college grade-point average of 2.00 or higher, and upon graduation from high school meets both the performance and curricular requirements for admission. To continue concurrent enrollment, the student must submit an updated Concurrent Application Form to the Office of Undergraduate Admissions.

Credit by Exam

CLEP credit: Oklahoma State University Testing and Evaluation Service is a national test site for the College Board's College Level Examination Program (CLEP). Credits earned through these examinations are normally recognized throughout the nation. Some exceptions apply to examinations that contain an essay component. National CLEP testing centers offer two kinds of examinations: general examinations and subject examinations. OSU only grants college credit for certain subject examinations.

AP Credit: OSU grants credit for acceptable scores in the Advanced Placement Program (AP) as administered by the College Entrance Examination Board in Princeton, New Jersey. AP tests are taken by high school students while in high school. OSU will award credits based on a score of a 3 or above.

IB Credit: Oklahoma State University recognizes credit earned through the International Baccalaureate (IB) Program in a limited number of subject areas. Credit will be awarded to students who have taken Higher Level courses through the International Baccalaureate Program and scored at least a 4 (on a seven-point scale) on the Higher Level course examination. This credit will be awarded on a course-by-course basis.

A brochure of the CLEP, AP and IB examinations and corresponding scores accepted by OSU can be found on the Undergraduate Admissions website at <https://admissions.okstate.edu/information/credit-by-examination.html> (<https://admissions.okstate.edu/information/credit-by-examination.html.html>).

Advanced standing credit: Academic departments on campus at OSU may offer advanced standing examinations in subject areas not offered by the CLEP or AP. Any currently enrolled student whose travel,

employment, extensive readings or educational experience appear to have given the student proficiency in a subject that is offered at OSU, equivalent to the proficiency ordinarily expected of those students who take the subject in a regular class, may apply for an examination on the subject.

Military credit: OSU accepts credit as recommended by the American Council on Education (ACE), as published in "The Guide to the Evaluation of Military Experiences in the Armed Services," for selected educational experiences provided by the armed forces. OSU also accepts credit earned through DSST exams (DANTES Subject Standardized Tests) for active, veteran and dependent military personnel.

Students who wish to establish credit for military training should request and submit a JST (Joint Services Transcript) and/or a DSST Transcript to the Office of Undergraduate Admissions for evaluation.

Additional information pertaining to these examinations may be obtained from the Office of Undergraduate Admissions website. See also the "University Academic Regulations (<http://admissions.okstate.edu/>)" section of this Catalog.

Transfer Admission

For the purpose of determining admission, a transfer student is one who has earned a minimum of seven or more semester hours of college-level credit after graduation from high school. OSU does not use incomplete, GPA-neutral passing grades (ex: "P" or "S"), remedial/developmental, repeated/forgiven credit and activity courses when determining attempted hours for transfer admission.

Transfer Admission Requirements

1. Students who have earned between 7-23 hours of college credit must satisfy both freshman admission requirements and achieve a minimum transfer GPA of 2.25 or higher in all college-level course work attempted.
2. Students who have earned 24-59 hours of college credit must achieve a minimum transfer GPA of 2.25 or higher in all college-level course work attempted.
3. Students who have earned 60 or more hours of college credit must achieve a minimum transfer GPA of 2.00 or higher in all college-level course work attempted.

Transfer Credit Evaluation

Transfer credit evaluation in the Office of Undergraduate Admissions determines acceptable transfer credit on a course-by-course basis for college-level credit earned at institutions who are fully accredited by any of the six U.S. regional associations. **Students must have a completed application on file or be a currently enrolled OSU student to receive an official course evaluation.** The evaluation is based on course content, as described in the catalogs of those institutions and in consultation with appropriate academic units at OSU. We reserve the right to make transfer credit evaluation updates and revisions due to changes in course content either from previous institution(s) or from Oklahoma State University. Transcripts of record from institutions not accredited by a regional association may be accepted in transfer when the Office of Undergraduate Admissions has had an opportunity to validate the courses or programs. All transferred courses are recorded on the student's academic record. No part of the previous collegiate record may be disregarded.

Courses completed at institutions located outside of the U.S. will be reviewed for transfer credit based on U.S. regional accreditation

standards or postsecondary recognition in the country for which the institution is located. It is highly recommended that the program requirements and course syllabi be submitted for all courses completed overseas.

Readmission

A student who has attended OSU but was not enrolled during the immediate past semester (except the summer session) must file an updated Application for Admission/Scholarship and current application fee or waiver. A student who has enrolled in another college or university since last attending OSU must submit a transcript from each institution. Admission status will be determined after an evaluation of the previous work has occurred.

Additional Requirements for Admission or Continued Enrollment

Enrollment Information

Admitted freshmen must pay the \$300 enrollment deposit beginning Dec. 1 to register for housing and orientation and enrollment. Room selection will be based on date and time of enrollment deposit. Students who are eligible for a Pell Grant as determined by the Free Application for Federal Student Aid will complete the online process and have their enrollment deposit deferred. The enrollment deposit can be refunded in part (\$250) until May 1.

After admission is granted, all students will receive detailed information on new student orientation. The fall semester enrollment process for freshmen is completed during scheduled orientation sessions conducted on campus during the summer. Parents are welcome and are encouraged to participate in the enrollment process with the student. Students are required to submit a final high school transcript which includes confirmation of high school graduation to complete their admission record.

Immunization Requirements and Health History

All new students are required by Oklahoma law to provide evidence of having been immunized against measles, mumps, and rubella, (two shots), and against Hepatitis B, (three shot series). Read instructions carefully regarding the requirements to provide supporting documentation of these immunizations (copies of shot records). In addition, students are required to complete a brief medical history found on the Immunization and Health History form. This form is mailed to all new students or can be downloaded from the Internet at www.okstate.edu/UHS/ (<https://uhs.okstate.edu/>). If this information is not received during the student's first semester, a hold will be placed on future enrollment until the requirement is met.

Tuberculosis Testing

Any student who meets any of the criteria below is required to provide evidence of having been tested for Tuberculosis within the six months prior to coming to OSU, OR by the fourth week of classes:

To comply with this policy, the student must provide a copy of a TB skin test performed within the prior six months in the U.S., or if prior skin tests have been positive, documentation of a negative chest x-ray performed in the U.S. All records must include the dates and results of the tests. Specific instructions are on the Immunization and Health History form. Prior vaccination with BCG does not exempt the student from this testing requirement.

Physical Examination

New students have a choice of:

1. submitting a physical examination performed in the prior six months;
OR
2. the student may complete the Health Risk Assessment provided by the Seretean Wellness Center.

If students choose the physical examination option, their bursar accounts will be credited the \$20 Health Risk Assessment fee.

In-State/Out-of-State Status of Enrolled Students

As a state-supported institution, Oklahoma State University is supported by legislative funds derived from State of Oklahoma tax revenue; therefore, In-State/Out-of-State status for tuition purposes is determined according to Oklahoma State Regents for Higher Education policy (https://registrar.okstate.edu/site-files/documents/regentspolicy_3.18.pdf).

The definition of the term "resident" may be different from the definitions developed by other agencies. For the purposes of tuition, the general definition of a resident is an independent person who has permanently resided in Oklahoma for 12 consecutive months, not primarily as a student at a post-secondary institution, and provides for his or her own financial support.

Initial Classification

A student's initial In-State/Out-of-State classification is determined by the Office of Undergraduate Admissions when the Application for Admission/Scholarship is received.

Petition for In-State Status

A student classified as out-of-state for tuition purposes may petition for in-state status if the student believes he/she has been incorrectly classified as out-of-state. A Petition for In-State Status form must be submitted along with any additional supporting documentation to the Office of the Registrar. The student will be notified in writing of the decision following the final review.

Deadlines for submitting petitions to be considered for reclassification in a given semester are as follows:

Fall Semester - October 31
Spring Semester - March 31
Summer Semester - June 30

In-state status (and associated in-state tuition) is not granted on a retroactive basis. If you are receiving federal financial aid, please seek advice from the Office of Scholarships and Financial Aid on how a reclassification may affect your aid.

Regulations governing the in-state/out-of-state status of students can be found in Oklahoma State Regents for Higher Education OSRHE Policy (https://registrar.okstate.edu/site-files/documents/regentspolicy_3.18.pdf) and apply to all colleges and universities of the Oklahoma State System of Higher Education.