



CONSENT FORM FOR A SINGLE LETTER OF RECOMMENDATION
OKLAHOMA STATE UNIVERSITY

I give my permission to _____ (OSU school official) to write a letter of recommendation to (name and address of recipient):

I give permission to include my grades, GPA, courses taken, and any other information from my academic transcript.

I waive do not waive my right to review a copy of this letter at any time in the future.

Student Signature: _____ Date: _____

Printed Student Name: _____ Student ID _____

Note: Statements in a recommendation that are based on the faculty member's personal observations about a student do not require a written release from the student. Directory information may be included in a recommendation unless the student has requested non-disclosure of directory information (Buckley Flag). OSU directory information is published in the OSU Catalog, Office of the Registrar section, and on the OSU FERPA website (http://registrar.okstate.edu/index.php?option=com_content&view=article&id=12&Itemid=8). School officials should retain a copy of this permission form.