

322 Student Union Stillwater, Oklahoma 74078-1013 405-744-6876 | **O** registrar@okstate.edu

FACULTY/STAFF TUITION AND FEE WAIVER REQUEST

Full-time members of the faculty and staff who enroll in standard OSU credit courses may receive a waiver of half the tuition on these courses and a waiver of specified fees according to OSU Policy and Procedures 2-0108 (for faculty) and 3-0744 (for staff). For full-time faculty and staff members who enroll in NOC-Stillwater courses, specified fees as stated in these policies may be waived but no tuition is waived. Some courses taught through correspondence study, extension and outreach, and/or online are excluded. For more information, contact the department offering the courses to determine whether the tuition waiver applies.

To receive any waiver of tuition or fees, the full-time 100-percent continuous, regular employee must submit this completed form with all required signatures to the Office of the Registrar prior to the beginning of the applicable term. This waiver applies only to OSU and NOC-Stillwater courses. Courses offered by other institutions are not covered.

EMPLOYEE INFORMATION		
Banner ID:	Student's Printed Name	e (last, first, middle):
Employment Classification:	Faculty	Non-Exempt Staff Exempt Staff
Position Title:		Department:
Percentage Employed:	Immigration S	itatus (for International Faculty/Staff):
COURSES AND CREDIT HOURS		
OSU Courses: I am enrolled in _	OSU course(s) for a tota	al of semester hours for thesemester and am
requesting the appropriate fee w	vaiver.	
NOC-Stillwater Courses: I am er	nrolled in NOC-Stillwa	ter course(s) for a total ofsemester hours for the
semester and am requesting the	appropriate fee waiver.	
SIGNATURES/APPROVALS		
Student Signature		Date
Department Head/Unit Supervi In adding my approval, I have con Procedures 2-0108 (for faculty) o	nfirmed that the above listed t	faculty/staff meets the employment requirements detailed in OSU Policy and
	or Signature	
Additional approval required fo	r more than one course (or c	one course that exceeds 5 credit hours):
2 sa., 2 noscor orginacaro		
Vice President Signature		Date