



OFFICE OF THE REGISTRAR

322 Student Union
Stillwater, Oklahoma 74078-1013
405-744-6876 | registrar@okstate.edu

PETITION TO ENROLL IN EXCESSIVE HOURS (ACADEMIC OVERLOAD)

Regulation Concerning Excessive Hours: All petitions for permission to enroll in credit hours that exceed those allowed under regulations of the University (see University Academic Regulations in the most recent OSU Catalog) shall be approved in writing by the student's Academic Advisor and the Dean of the College in which the student is matriculating, and then filed in the Office of the Registrar.

Before completing enrollment in excessive hours, this petition must be approved as indicated and submitted to the Registrar's Office.

Student Name: _____ Student ID: _____
(Last, First, Middle)

Student Email: _____ College: _____

I petition to enroll in the following courses for the designated session(s) of year _____

		Fall Term			Spring Term			Summer Term				
Course Prefix & Number & CRN (Ex: ENGL-1113-61303)	Credit Hours	Pre-Session (August)	Fall Semester	Other-List Course Begin/ End Dates	Winter Intercession	Spring Semester	Other-List Course Begin/ End Dates	Pre-Session (May)	June Session	July Session	June/July Session	Other-List Course Begin/ End Dates
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Total Credit Hours Per Session		_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Total Credit Hours Per Term		_____			_____			_____				

Reason(s) for requesting enrollment in excessive hours: _____

Student Signature _____ Date: _____

Approval Signatures:

Advisor's Recommendation (Signature and Print Name) _____ Date: _____

Dean's Approval (Signature) _____ Date: _____

(Senior Associate Dean for graduate students)

Vice Provost Approval is only required if the credit hours of enrollment exceed maximum overload levels - see excessive hours/academic overload chart on the Registrar's University Faculty/Staff Sharepoint site for details.

Vice Provost (Graduate/Undergraduate) Approval (Signature) _____ Date: _____

Revised: 10/29/2026