



PETITION TO ENROLL IN EXCESSIVE HOURS (ACADEMIC OVERLOAD)

Regulation Concerning Excessive Hours: All petitions for permission to enroll in credit hours that exceed those allowed under regulations of the University (see University Academic Regulations in the most recent OSU Catalog) shall be approved in writing by the student's Academic Advisor and the Dean of the College in which the student is matriculating, and then filed in the Office of the Registrar.

Before completing enrollment in excessive hours, this petition must be approved as indicated and submitted to the Registrar's Office.

Student Name: _____ Student ID: _____
(Last, First, Middle)

College: _____ Classification: _____

I petition to enroll in the following courses for the designated session(s) of year _____

Table with columns for Course Prefix & Number & CRN, Credit Hours, Fall Term (Pre-Session, Fall Semester, Other-List), Spring Term (Winter Intersession, Spring Semester, Other-List), and Summer Term (Pre-Session, June Session, July Session, June/July Session, Other-List). Includes checkboxes for enrollment and summary rows for credit hours.

Reason(s) for requesting enrollment in excessive hours: _____

Student Signature _____ Date: _____

Approval Signatures:

Advisor's Recommendation (Signature and Print Name) _____ Date: _____

Dean's Approval (Signature) _____ Date: _____
(Senior Associate Dean for graduate students)

Vice Provost Approval is only required if the credit hours of enrollment exceed maximum overload levels - see excessive hours/academic overload chart on the Registrar's University Faculty/Staff Sharepoint site for details.

Vice Provost (Graduate/Undergraduate) Approval (Signature) _____ Date: _____