



REQUEST FOR PASS-NO PASS GRADING OPTION

An undergraduate student may elect to take no more than four courses or 15 hours (whichever is greater) during his or her academic career with the pass-no pass grading option. The option is restricted to those undergraduate students who:

- a. Have passed 28 or more semester credit hours;
- b. Have at least a 2.50 grade-point average in all hours attempted;
- c. Have met all of the prerequisites for enrollment in the course in question;
- d. Do not need the course in question for meeting any requirements for graduation or certification other than as a general (unrestricted) elective; and
- e. Have approval of the academic advisor.

A student who chooses the pass-no pass option must submit this completed form to the Office of the Registrar by the restrictive drop/add deadline. Once the deadline has passed, a student may not change the choice of grading systems. The pass-no pass option is not identified on the official class roll and thus is not known to the instructor. The instructor assigns a normal grade based on the quality of the work performed. The grades of "A," "B" and "C" are recorded on the transcript as "P;" the grades of "D" and "F" are recorded as "NP." "W" and "I" grades are recorded without change. The pass-no pass grade will not affect the grade-point average.

Student ID: _____ Student Name: _____
PLEASE PRINT (last, first, middle)

Overall earned credit hours (minimum 28 required): _____

Overall GPA (minimum 2.50 required): _____

Semester/Year	CRN/Call #	Course Prefix (2-4 letters)	Course Number (4 digits)	Credit Hours

I verify that the above student meets all prerequisites for enrollment in the above course(s) and does not need the course(s) for any degree requirements other than as a general (unrestricted) elective. I also recognize that a student's total pass-no pass enrollment cannot exceed 15 credit hours or four courses (whichever is greater) during his or her undergraduate academic career, and that semester credit hours for courses with the pass-no pass grade option will not be used in determining eligibility for the Dean's or President's Honor Rolls.

Student Signature: _____ Date: _____

Advisor Signature: _____ Date: _____

Office Use Only
Processed by: _____ Date: _____