



REVOCATION OF PARENTAL ACCESS TO EDUCATIONAL RECORDS (FERPA REVOCATION FORM)

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level.

I previously provided written consent for parental access to my educational records. Understanding my privacy rights under FERPA, I now **revoke** the access to my educational records that was previously granted to the following individuals. This form does not cover online guest access to view Bursar statements. This access may be removed through the Bursar website by changing the guest login password.

Mother's Name - Please Print _____

Father's Name - Please Print _____

Legal Guardian's Name - Please Print _____

Legal Guardian's Name - Please Print _____

Please Return Completed Form, **in person only***, to the Office of the Registrar, 322 Student Union

Student Name: _____ Student ID: _____
(last, first, middle)

Student Signature: _____ Date: _____

Registrar Staff Signature: _____ Date: _____

TYPE OF PHOTO ID PRESENTED: Driver's License OSU Student ID Passport

If not delivering in person, the following section **must be completed by a Notary Public and mailed to the address at the top of this form:*

State of _____ County of _____

On this _____ day of _____, 20____, _____ personally appeared before me,
(check one) _____ who is personally known to me OR _____ whose identity I proved on the basis of _____, to be the signer
of the above instrument.

Notary Public: _____
Residing at _____
My Commission Expires: _____
My Commission Number: _____