



BANNER PIN REQUEST

INSTRUCTIONS: Please complete all information on this form, attach a legible copy of a state or federal photo ID (ex: driver's license, passport, or military ID), sign and date the form. You may submit this form and the supporting documentation to our office in person, via postal mail, via scanned attachment in email, or via fax (see contact information above).

Name _____

(First, Middle, Last)

Student ID or Last 4 Digits of SSN: _____

Date of Birth: _____

(MM-DD-YYYY)

Phone Number: _____

Type of photo identification provided (attach a legible copy if submitting via mail or fax):

- Driver's License (or other state-issued photo ID)
- Passport
- Military ID
- OSU ID
- Other (describe - ID must include an image of your signature)

How would you like to receive your Banner PIN? (select one)

In person (must submit form in person to select this option)

Email to _____

IMPORTANT - Please ensure that the email address provided here is a private and reliable address to which you have access. OSU communicates essential application and Banner/PIN verification information to this address. We will enter this into the Student Information System as your new alternate email address.

U.S. Postal Mail (enter address in spaces below)

Street Address 1: _____

Street Address 2: _____

City: _____ State: _____

Zip Code: _____

Signature _____ Date _____

Office Use Only

Processed by: _____ Date: _____