



PETITION TO ENROLL IN EXCESSIVE HOURS (ACADEMIC OVERLOAD)

Regulation Concerning Excessive Hours: All petitions for permission to enroll in credit hours that exceed those allowed under regulations of the University (See University Academic Regulations in the most recent OSU Catalog) shall be approved in writing by the student's Academic Advisor and the Dean of the College in which the student is matriculating, and then filed in the Office of the Registrar.

Before completing enrollment in excessive hours, this petition must be approved as indicated and submitted to the Registrar's Office.

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

College: \_\_\_\_\_ Classification: \_\_\_\_\_

I petition to enroll in the following courses for the designated session(s) of year \_\_\_\_\_

Table with columns for Fall Term, Spring Term, and Summer Term. Each term has sub-columns for Pre-session, Fall/Spring Semester, and Other-List. Rows include individual course entries and summary rows for total credit hours per session and per term.

Reason(s) for requesting enrollment in excessive hours: \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Approval Signatures:
Advisor's Recommendation (Signature and print name) \_\_\_\_\_ Date \_\_\_\_\_

Dean's Approval (Signature) \_\_\_\_\_ Date \_\_\_\_\_
(Graduate College Dean for graduate students)

Associate Provost Approval is only required if the credit hours of enrollment exceed maximum academic overload levels - see excessive hours/ academic overload chart on the Registrar's University Faculty/Staff Sharepoint site for details.

Associate Provost (Graduate/Undergraduate) Approval (Signature) \_\_\_\_\_ Date \_\_\_\_\_