



## GRADUATION APPLICATION CANCELLATION REQUEST

**INSTRUCTIONS:** Use this form if you have previously submitted a graduation application and need to cancel the current application to allow you to submit a new one (to change your graduation semester or for other reasons). After this form has been processed (usually within 2-3 business days), you will receive a confirmation email from the Office of the Registrar with instructions to submit a new graduation application online via Self Service (<https://my.okstate.edu>).

**STUDENT INFORMATION:**

LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_ MIDDLE NAME: \_\_\_\_\_

STUDENT ID: \_\_\_\_\_

PHONE: (\_\_\_\_) \_\_\_\_\_

This phone number will ONLY be used by office management to contact you if needed about this request.

**CURRENT GRADUATION APPLICATION DETAILS:**

DEGREE (CHECK ONE):  
 Bachelor's Degree  
 Master's Degree  
 Doctoral Degree  
 DVM Degree

MAJOR: \_\_\_\_\_

Original Expected Graduation Term:  Spring                      Year \_\_\_\_\_  
 Summer  
 Fall

I wish to cancel my current graduation application. I understand that I will need to submit a new one to move my graduation to a different term after this form has been processed.

Signature \_\_\_\_\_ Date \_\_\_\_\_

OFFICE USE ONLY

Registrar Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Cancellation Processed: \_\_\_\_\_